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## MEMORANDUM

Effective Date: April 3, 2018

**To:** **Schools Protection Program**  
All School Districts designated as Boards of Education and Francophone Education Authorities under the *School Act*, RSBC 1996 and other entities in British Columbia (Covered Entities or CEs) as set out on Schedule A.

**From:** Andrew Green  
Director  
Schools Protection Program

**Re:** **Liability Coverage for Employed Professionals of CEs which are covered under the Schools Protection Program.**

Please be advised that pursuant to the terms of coverage for the Schools Protection Program (SPP), all employees of the CEs (including employed professionals) have the benefit of coverage for personal injury, property damage, advertising liability and professional liability arising from the risks of the CE. This memorandum is issued as confirmation of liability coverage not less than \$5,000,000 per occurrence. We note that this coverage is liability coverage for risks arising out of the terms of employment and accordingly does not extend to independent acts of the employee which are unrelated to their employment with a CE. This coverage continues to be in effect until cancelled by the Province.

This level of coverage has been determined to be sufficient liability protection to meet the insurance requirements set forth in the by-laws of various professional colleges and associations in B.C. and we trust it will be sufficient for your purposes. We note, however, that under the terms of coverage for SPP, liability coverage does not include defense costs for complaints / disciplinary matters arising from concerns brought by or to professional disciplinary bodies.

If you require further clarification on this matter, please feel free to contact our office.

Sincerely,

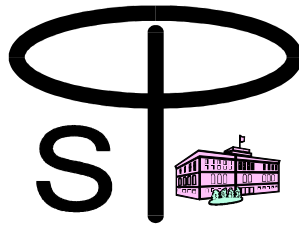
A handwritten signature in blue ink, appearing to be 'Andrew Green', written over a horizontal line.

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**Authorized Signatory**

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**April 3, 2018**  
**Date**



## **SCHEDULE A**

### **SCHOOL PROTECTION PROGRAM COVERED ENTITIES**

- The individual Boards of Education of the Province of British Columbia
- The individual Francophone Education Authorities of the Province of British Columbia
- BC School Trustee's Association
- BC Public School Employers Association
- BC Education Leadership Council